

Oulton Parish Council

Minutes of Parish Council Meeting held on Tuesday 4th April 2023 at 7.00pm in Oulton Community Centre

Parish Councillors (5) present	Jenny Hinton (Chairperson), John Sarbutt, Peter Bryant, Tony Knights & Hilary Sarbutt
County Councillors	
District Councillors	
Also in attendance	Rebecca Morris (Clerk)
Members of the public	2

The Chair welcomed everyone to the meeting

Announce passing of William Robertson & David Jefferson. Held a minutes silence out of respect. Wreaths to be purchased.

Presentation from Oldman Homes was cancelled, therefore public gallery was asked to leave at 19.05.

To receive and approve apologies for absence

Apologies were received and accepted from Cllr R Hinton

To receive any declarations of interest from Members & consider requests for dispensations

Cllr Jenny Hinton Trustees of Oulton Community Centre

To approve minutes of the Parish Council meeting held on 7th March 2023.

The minutes of the meeting held on 7th March 2023 were agreed after a proposal by Cllr P Bryant and second, Cllr J Sarbutt all in favour. The minutes were signed by the Chairperson.

Reports from:

- **Parish Clerk:**
I have successfully completed all Clerk Training modules
Have also began the process of Year End accounts.

Highways & Planning

- **To receive new planning applications and make comment**

DC/22/4993/FUL – Oldman Homes have offered a new site meeting in June. Councillors have been invited to attend.

DC/22/4102/ARM - Approval of Reserved Matters for 89 Dwellings Phase 3B pursuant to application DC/15/0324/VOC - (Variation of Condition 31 and Removal of Condition 44 of DC/01/0977/OUT (Formerly W17802- Outline Application for a mixed use development comprising of residential, neighbourhood shopping centre, community hall, primary school, play areas and country park) – Still ongoing

DC/23/1132/FUL - Construction of first floor side extension, 31 Blackberry Way, Oulton, Lowestoft, Suffolk, NR32 3HF – Approved with no concerns

Finance: Income & Expenditure as at 28th February 2023

Unity Current Account - £31,573.23
Instant Access Account - £30,185.09
Instant Access Account - £34,050.83

Total amount held = £95,809.15

Payment Schedules

Payee	Value	Description
Clerk Salary	356.73	March 2023 Salary
SALC	£45.00	6 months payroll services to 31 st March 2023
Oulton Community Centre	£20.00	March 2023 Monthly meeting Room Hire
Total	£ 421.73	

To agree payment of invoices and other expenses

- Payments – Proposed by Cllr J Hinton second by Cllr J Sarbutt – All approved

To receive an update on Oulton Neighbourhood Plan:

New neighbourhood plan to be received. All signed off and completed.

To receive an update of the purchase of assets using CIL money:

Brian Hunter has requested CIL money for costs incurred at Oulton Community Centre. Totalling £6056.00
£1506.00 – Emergency repairs of internal mechanism on outer security doors
£2750.00 – Repairs & modernisation of small bar/kitchen in large hall.
£1800.00 – Repairs to approach pathway.
Moved by Cllr J Sarbutt and seconded by Cllr P Bryant.

Jenkins Green Pond. Quoted received for £9450.00 (Barry Day & Sons Ltd) Work to be done October 2023.
Moved by Cllr P Bryant and seconded by Cllr J Sarbutt.

£250.00 precept money received for Defibrillator at Oulton Community Centre.

Swing down Brendon Way still waiting to be installed. Cllr H Sarbutt to chase up.

2 Gates “Welcome to Oulton Village” still waiting to be installed. Cllr H Sarbutt to chase up.

To consider grant applications:

St Michaels Church grant application deferred until next meeting, 9th May 2023.

To receive updates from individual Council Members (for information only).

Cllr J Sarbutt had conversation with resident in Airey Close. Suggesting newsletter to keep updated on current affairs in local area. Cllr H Sarbutt to advise our website will provide all the information she requires or she can attend our monthly Parish Council meetings. Cllr J Hinton & Cllr J Sarbutt to potentially go and have a chat with her.

To receive any items for inclusion on the next agenda (for information only)

To confirm date of the next Parish Council AGM meeting as Tuesday 9th May 2023 @ 7.00 pm in Oulton Community Centre.

To confirm date of the next Annual Parish Council Meeting as Friday 19th May 2023 @ 7.00 pm in Oulton Community Centre – In the lounge room.

The meeting closed at 20.08

Everyone was thanked for attending.

Part 2 closed session – No updates available