

Oulton Parish Council

Minutes of Parish Council Meeting held on Tuesday 3rd October 2023 at 7.00pm in Oulton Community Centre

Parish Councillors (6) present	Jenny Hinton (Chairperson), John Sarbutt, Peter Bryant, Robin Hinton, Tony Knights & Hilary Sarbutt
County Councillors	Keith Robinson
District Councillors	Keith Robinson & Andree Gee
Also in attendance	Rebecca Morris (Clerk)
Members of the public	14

The Chair welcomed everyone to the meeting.

To receive and approve apologies for absence

Apologies were received and accepted from Cllr Edward Back & Cllr J Illingsworth

To receive any declarations of interest from Members & consider requests for dispensations

Cllr Jenny Hinton and Cllr Robin Hinton declared a non-pecuniary interest as Trustees of Oulton Community Centre

To approve minutes of the Parish Council meeting held on 5th September 2023.

The minutes of the meeting held on 5th September 2023 were agreed after a proposal by Cllr R Hinton and second, Cllr J Sarbutt all in favour. The minutes were signed by the Chairperson.

Adjournment for Public Participation (15 minutes allowed for)

This provides an opportunity for members of the public to raise questions and comment on items on the agenda before the Council makes decisions.

DC/23/3191/FUL - Hybrid Planning Application on 8.27 hectares of land to the north of Hall Lane and south of Union Lane, seeking outline planning permission for 163 no. dwellings, associated infrastructure, public open space and a preschool site (if required). Together with full application for 34 no. dwellings, vehicular access, associated infrastructure, and public open space. Land Between Hall Lane and Union Lane, Oulton, Suffolk
Cllr J Sarbutt to start proceedings: - Has declared that he has no financial contact with developers or land. Oulton Parish Council will never be able to stop the development, so we need to do the best we can for Oulton and the community. No provisions have been made for paddocks, bridleways. Anglian Water have agreed to put a new pumping station in. Access to Union Lane has been proposed and we are unlikely to stop that. Application is for 8.27 hectare, but 6.37 hectare is only allowed as this was what was agreed in the initial planning consultation. The developers have taken the next paddock too, which is our greenbelt corridor. Oulton Parish Council makes it clear that we are opposed to this development.

Objections from local residents have already been put in to Planning.

All starred items are responses from the public

*Representative from Tubby said back of Blue Boar was "squashed" so will move to the Paddock! *They believe that the bit of Greenland beside The Manor is being left to appease English Heritage Grade 2 listed, why is this grading not being respected. *The use of the paddock is increasing the amount of houses being built.

*A new survey has been done in regard to flooding and water table. Check why 2021 plans are still being submitted, when a new one was done this year (May 2023) Although plans provided by resident shows Norfolk County Council.

*Environmental impact, report showed it didn't have a lot of impact on the wildlife. This was a study that took place approximately 2014. Lime Avenue would not have been included. New impact study to be requested.

*Traffic is a main concern, where will access come from and will it impact through Hall Lane. Traffic survey took place, but we believe it to be for the new bridge, seeing flow through towns and not for the new development. Are the junctions capable of tailbacks? Would Wood Lane/Church Lane become rat runs?

*Concerns pathway/cycle paths are not wide enough. Are provisions being put in place. What is suggested route to Benjamin Britten High School.

A request for a meeting with the planners, with Cllr J Sarbutt, Cllr R Hinton & Cllr J Hinton.

Reports from:

- **Parish Clerk:** Now in situ 4 days a week, Monday to Thursday at Oulton Community Centre, visitors welcome if you need any help or advice. External Auditors have now signed off our accounts for 2022/2023. Parish Council insurance has been renewed, so all up to date. Suggest a Policy is issued to each Councillor, this will save time as Councillors will not have multiple ones to review. Once reviewed any potential amendments can be updated and reissued on OPC website (happy to meet at the community centre and type up as we go along). Warm Welcome funding application has been issued, this would allow us to offer a warm space and refreshments.
- **County Councillors:** Cllr K Robinson issued his report to all councillors, nothing further to report.

- **District Councillors:** Cllr A Gee, has been on a planning tour of northern area, she's been shown around historical buildings that East Suffolk Council owns. Showing what will be done with them and their purpose. Noncutting of grass is an issue, especially Normanston Drive cemetery. One cut will be done towards the end of the year. Roundabouts are included in the problem. Vinegar is being used on the weeds, as Glyphosate has been banned, but this is proving ineffective. Nothing much else is happening since new administration.
- **Oulton Community Centre:** Still waiting for new constitution to come through, then it will go to the Charity Commission. Cllr K Robinson has requested the Fire Service to attend to go through our fire report.
- **St Michael's Church & OPT:** Cllr J Hinton went out after being requested, this will all be announced next month.

Planning

- **To receive new planning applications and make comment. –DC/23/3590/TPO - 1no. Oak -** Overall crown reduction by 1 metre, 12 Moleyns Close, Oulton, Lowestoft, Suffolk, NR32 3BG- This was given approval, providing work was done professionally and responsibly.
- **To receive results and updates on outstanding applications - DC/22/2876/ARM –** Cllr J Sarbutt to work through this and report back his findings.

Finance: Income & Expenditure as at 30th September 2023

Unity Current Account - £49,649.85

CIL Account - £25,131.15

Reserve Account - £26,394.71

Total amount held = £101,175.71

Payment Schedules

Payee	Value	Description
Clerk Salary	£469.07	September 2023 Salary
Oulton Community Centre	£20.00	September 2023 Monthly meeting Room Hire
Zurich	£342.64	Parish Council Annual Insurance Premium
NPTS	£44.00	Induction for Cllrs Training – J Illingsworth
J Sarbutt	£34.99	Printer paper & Ink
J Hinton	£17.00	Plaque for bench on Parkhill – CIL Spend
SALC	£54.00	6 month payroll service
PKF Littlejohn	£378.00	External audit 2022/2023
Total	£1359.70	

To agree payment of invoices and other expenses: Income – 2nd Precept instalment £14,126.50 from East Suffolk County. received 29.09.2023. Interest on CIL Account £178.83 30.09.2023 & Interest on Reserve Account £178.06 30.09.2023. Payments – Proposed by Cllr R Hinton second by Cllr H Sarbutt – All approved.

To consider grant applications: None received.

To receive an update of the purchase of assets using CIL money: Bench at Union Lane, now in situ. One half of the village sign is in place, the other half is waiting installation. All dog bins and SID camera poles are in place too. Late October has been said for the dredging of Jenkins Green pond. Playground swing and matting is still outstanding, although we are waiting on East Suffolk Council.

We now need to consider potential new purchases for 2023/2024, now the majority has been completed.

Funding and training is available for grass cutting/cleaning equipment, to help keep our community looking clean and tidy. Cllr K Robinson to arrange for them to come to our Parish Council meeting. Suggest a "Friends of Oulton Community" group, for people looking to volunteer to keep Oulton looking its very best.

To discuss environmental health issue on Glebe Crescent: A complaint was raised with Environmental Health, the gentleman is on annual leave. This will be discussed next Parish Council meeting.

To discuss pond clearing on Jenkins Green: Cllr J Sarbutt to have a meeting with Matthew Day to discuss what needs being moved and have a plan of action. The dredged soil will be left to build up the bank and bulbs can be planted, to help encourage wildlife. Help still needed to clear shrubs any help will be gratefully accepted. Cllr J Sarbutt or the clerk can be contacted if anyone wishes to help.

To discuss Bridleways: Appeal to Suffolk County Council was successful. Only 2 objections were submitted from residents and 1 from East County Council, which was 3 pages long.

To receive updates from individual Council Members (for information only). Cllr T Knights has updates from SID cameras. 60mph was the fastest speed recorded on The Street. It's a marked improvement on the 80mph. 85% of speed was 28mph. Sands Lane fastest speed was 50mph. TOM magazine, we have a draft version available. This will be issued to Cllrs for perusal. To receive quote for 1500 prints, which will be posted through doors.

To receive any items for inclusion on the next agenda (for information only) Update for Glebe Crescent. Cllr J Sarbutt to research further planning DC/22/2876/ARM

To confirm date of the next Parish Council meeting as Tuesday 7th November 2023 @ 7.00 pm in Oulton Community Centre.

The meeting closed at 20:38

Everyone was thanked for attending.