

# Oulton Parish Council

## Minutes of Parish Council Meeting held on Tuesday 9<sup>th</sup> January 2024 at 7.00pm in Oulton Community Centre

<b>Parish Councillors (5) present</b>	Jenny Hinton (Chairperson), John Sarbutt (Vice Chair), Peter Bryant, Joanne Illingsworth & Tony Knights
<b>County Councillors</b>	Keith Robinson
<b>District Councillors</b>	Keith Robinson & Andree Gee
<b>Also in attendance</b>	Rebecca Morris (Clerk)
<b>Members of the public</b>	3

**The Chair welcomed everyone to the meeting.**

Minutes silence held for Christina Claxton

### **To receive and approve apologies for absence**

Apologies were received and accepted from Cllr R Hinton, Cllr H Sarbutt & Cllr E Back

### **To receive any declarations of interest from Members & consider requests for dispensations**

Cllr Jenny Hinton declared a non-pecuniary interest as Trustees of Oulton Community Centre

### **To approve minutes of the Parish Council meeting held on 5<sup>th</sup> December 2023.**

The minutes of the meeting held on 5<sup>th</sup> December 2023 were agreed after a proposal by Cllr J Illingsworth and second, Cllr P Bryant all in favour. The minutes were signed by the Chairperson.

### **Adjournment for Public Participation (15 minutes allowed for)**

*This provides an opportunity for members of the public to raise questions and comment on items on the agenda before the Council makes decisions.*

No Items Raised

### **Reports from:**

- **Parish Clerk:** Unfortunately, due to unforeseen personal circumstances, we have had to cancel the Warm Welcome. East Suffolk Council have been informed and Grant funding has been returned. Can this information be added to our webpages? To date, we have received no correspondence relating to potential new CIL projects.  
Budget 2024 was agreed at last meeting and submitted to ESC. Received an email before Christmas from Luke @ Highways Community Self Help Scheme, he will be back in touch shortly to arrange training dates for volunteers, so I will keep you all update as and when I know. Cllr J Hinton & myself had a visit to Bonds Meadow today, to source location of the memorial bench for Christina Brinded as agreed. Policy documents previously circulated, re Finance procedures, were agreed. Moved by Cllr J Sarbutt and seconded by Cllr P Bryant.
- **Chairmans Report:** The chairman attended the funeral of Tina Claxton. Parking down Sands Lane is still a big issue. Cllr J Hinton has been in contact with the Governors of the school. The additional carpark built for the SEN unit is too small. Had an enquiry for new church attraction sign, this has been passed to Suffolk County Council. Clerk R Morris has been asked to contact Cllr Kay Yule, East Suffolk Council's Cabinet Member for Planning and Coastal Management, to ask for a list of all developments that contributed towards Foxhall Recycling Centre, as £990,000 was collected via CIL contributions.
- **County Councillors:** Funds been withdrawn for arts and theatre (some for East Light Festival, groups with learning difficulties) to enable to maintain essential services. Cloth is being cut and statutory services are a priority.  
Weight limit through Oulton Village will not be changed.  
Questions from Chairman re SEN, how many SEN in Oulton?  
Recycling centre in Ipswich, monies sent from East Suffolk Council, questioned as many CIL projects in Oulton have not yet started, due to funding issues.
- **District Councillors:** 1<sup>st</sup> meeting of the new year been held. Two items relating to Lowestoft. Between the Harbour & Royal Green up to the Hatfield Hotel, new planters to be added, along with a new play area and gym area. Drawings have also been shown for the new 2 story structure, housing the café where Sunrise at Zak's presently sits.
- **Oulton Community Centre:** Accounts have been submitted and accepted to Charity's Commission. AGM can now be called to arrange new committee.

- **St Michael's Church & OPT:** Church gratefully received electrical goods from Oulton Community Centre. Last of the vouchers were given to a family who are having a terrible time, to help make their Christmas a little easier. Next meeting February.

## Planning

- **To receive new planning applications and make comment** - Nothing to report.
- **To receive results and updates on outstanding applications** – Nothing to report.

**Finance: Income & Expenditure as at 31<sup>st</sup> December 2023, received.**

## Payment Schedules

Payee	Value	Description
Oulton Community Centre	£20.00	December 2023 Monthly meeting Room Hire
Clerk Salary	£864.16	Salary December 2023, incl. Backdated pay
Norfolk Parish Training	295.00	Code of Conduct training
<b>Total</b>	<b>£1179.16</b>	

## Income Received – Nothing to report

**To agree payment of invoices and other expenses:** Payments – Proposed by Cllr J Illingsworth second by Cllr P Bryant – All approved.

**To consider grant applications:** None received

**To receive an update of the purchase of assets using CIL money:** Cllr J Hinton has contacted East Suffolk Services, in relation to outstanding invoices for Village Signs, Fido Bins & Swing with safety matting on Brendon Way.

Bench for Bonds Meadow, to be purchased by Friends of Bonds Meadow, invoice to be passed on to OPC for reimbursement.

2 sets of goal posts for Oulton Community Centre to be purchased, Cllr K Robinson has offered to contribute for one set.

Bat Boxes to be purchased for around the village, Cllr J Illingsworth to source and locate potential areas.

Bench for Somerleyton Road to be purchased, no survey necessary, Cllr T Knights is overseeing this.

**To discuss pond clearing on Jenkins Green:** Nothing happening at all. Laura Hack at East Suffolk Council to be contacted by the clerk regarding update/start date.

**To receive updates from individual Council Members (for information only).** Cllr J Sarbutt has contacted Suffolk Highways, regarding widening the entrance of Meadow Road onto Oulton Community Centre. Been advised to contact East Suffolk Council too.

Cllr T Knights raised issue of all the mud around entrance and car park at St Michaels church. R Morris to contact Simon Bretherton to ask if they have hardcore etc to donate.

SID Camera on Oulton Street, 106,000 cars recorded over 26 days of December, fastest speed 70mph, in early hours, this could be emergency vehicle. 26mph on average on 85<sup>th</sup> centile. Average of traffic is doing 20mph.

**To receive any items for inclusion on the next agenda (for information only)** Upgrading of Bridleways on Woods Meadow.  
Renewed Policies.

**To confirm date of the next Parish Council meeting as Tuesday 6<sup>th</sup> February 2024 @ 7.00 pm in Oulton Community Centre.**

The meeting closed at 20:39

Everyone was thanked for attending.