

Oulton Parish Council

Minutes of Parish Council Meeting held on Tuesday 6th December 2022 at 7.00pm in Oulton Community Centre

Parish Councillors (6) present	Jenny Hinton (Chairperson), Vinny Ainley, Peter Bryant, Robin Hinton, Maureen King. Pauline Robinson
County Councillors	Keith Robinson
District Councillors	Andree Gee, Keith Robinson
Also in attendance	Lynne Pavey (Acting Clerk) & Rebecca Morris (Clerk)
Members of the public	28

The Chair welcomed everyone to the meeting

Presentation by Cornerstone Planning (Terry Harper & Vince Douglas) about the proposed development of land between Hall Lane and Union Lane

Concerns regarding entrance from Hall Lane (H&S element as blind spots & heavy machinery site traffic) / Hedgerows on Union Lane / Traffic around Hall Lane & Union Lane / Paddock area on Hall Lane / Doctors, Dentists etc / Traffic calming? / 20% Social Housing (discounts for 1st time buyers, Renters & Equity Sharing) / No estate access from Union Lane, will be frontage on some homes / Wildlife .. Norfolk Wildlife involved (10% net gain hedges and bird boxes / Timeframe? 3 years plus/ Weight restrictions from Rackhams Corner, Parkhill, Oulton Street to Somerleyton Road, only once new bridge opens (7.5 tonne) The Chairman thanked Terry & Vince and informed them the Parish comments will be forthcoming.

To receive and approve apologies for absence

Apologies were received and accepted from Cllr John Sarbutt, Cllr Hilary Sarbutt. Cllr Tony Knight and Cllr Eddie Back.

To receive any declarations of interest from Members & consider requests for dispensations

Cllr Jenny Hinton, Cllr Robin Hinton, Maureen King, Pauline Robinson Trustees of Oulton Community Centre

To approve minutes of the Parish Council meeting held on 1st November 2022.

The minutes of the meeting held on 1st November 2022 were agreed after a proposal by Cllr R Hinton and second, Cllr Ainley, all in favour. The minutes were signed by the Chairperson.

Adjournment for Public Participation (15 minutes allowed for)

No matters were raised.

Reports from:

- **Parish Clerk:** I started my position on Monday 14th November 2022. Currently just finding my way, with the help of Lynne & Jenny.
- **Roles & Responsibilities:** CIL Contributions Cllr Ainley, one other to be considered, Cllr H. Sarbutt requested to join Cllr V. Ainlee on Cil management. Agreed..
Cllr R Hinton has asked to go on planning - agreed
L Pavey to be removed as Acting Clerk and R Morris to be added on.
Cllr P Keyte to be removed all agreed.
- **Training:** R Morris to get training schedule going. R Morris to be priority. All 5 new councillors need training, which can all done on Zoom. Can specialise in whatever you choose plus basic training.
- **County & District Councillor Keith Robinson:** Cllr Robinson reported that all LED lights have now been installed. Colin Law Way at Gull Bridge has formally been opened.
E-Bikes have been issued to ABPs Employees at the Port of Ipswich. Employees can choose to trial commuting for a week at a time with some of the bikes, whilst others are used as pool bikes allowing staff to pop out at lunchtime for a break and some exercise.
A new scheme "Multiply Suffolk" to offer adults help with numeracy skills.
All age carers strategy, to help SCC provide carers with the right kind of quality support at the right time, in the right place, and in the right way.
Chancellor announced devolution deal
7,526 trees will be planted across the county this winter by Suffolk's councils.
On a final note, keep gritting bins topped up.

County report to be circulated to all Parish Cllrs. Any questions bring to the next Parish meeting.

- **District Councillor Andree Gee:** The tidal barrier coming on very well. The budget has now gone over, as the gate width needed to increase from 28 meters to 40 meters. It was noted that boats would hit entrance if left.
New bridge coming along nicely too. After 80 years of waiting, it is anticipated it will be open late 2023. On time and on budget.
£25 million has been allocated for Lowestoft regeneration.
East Suffolk Council has Warm Rooms available. All venues have been put on our web page.
- **Oulton Community Centre:** Centre Manager C Paterson, has now left, everything now under control again and everyone seems a lot happier. Path being renewed from car park to corner. Potholes need addressing. Accident on footpath, this is being addressed. Hatch needs replacing and parking painted. Contact Norse regarding this.
- **St Michael's Church & Oulton Pools Trust:** Rev Helen Jary asked to advertise, Oulton Pools Trust on our Parish web page. Food vouchers have been given out, but it's extremely disappointing that people in our community are struggling. Suffolk County Council has a new ruling regarding the cost of living, which may be able to offer direct help. There is a Uniform bank at St Marks Church, with brand new uniforms available. These are in a shed getting damp. Oulton Community Centre are unable to offer help storing these. The Chairman has contacted Lowestoft & Northern Parishes Joint working group for assistance:
- **To receive a report on outstanding highways issues** – SID cameras all in place Batteries have been changed over.

Planning

- **To receive new planning applications and make comment**
DC/22/4388/TPO: ESC TPO 091/2021 - T28 Oak - Crown reduce and shape by up to 1.5m height reduction and reduce by up to 3m lateral limbs overhanging 52 Farrer Drive.
Site address: 52 Farrer Drive, Oulton, Lowestoft, Suffolk, NR32 3BF – Nothing reported

DC/22/4102/ARM - Approval of Reserved Matters for 89 Dwellings Phase 3B pursuant to application DC/15/0324/VOC - (Variation of Condition 31 and Removal of Condition 44 of DC/01/0977/OUT (Formerly W17802- Outline Application for a mixed use development comprising of residential, neighbourhood shopping centre, community hall, primary school, play areas and country park) – R Morris to note concerns on East Suffolk Council Planning.

No new applications

Finance: Income & Expenditure unavailable as the clerk has only been in situ 2 weeks. Bank accounts remain the same as at October.

Unity Current Account - £34,337.94
Instant Access Account - £30,087.57
Instant Access Account - £33,940.82

Total amount held = £98,366.33

Payee	Value	Description
Mrs C Petersen	£236.95	Due to increase in Local Government pay scales
Mrs C Petersen	£79.55	Zoom Meetings & Costs
M Blythe	£15.00	Gardening Services November 2022
Oulton Community Centre	£19.00	Room bookings – Monthly meeting & Interviews
Miss Rebecca Morris	£62.53	November 2022 Salary 6.5 hours
Total	£ 413.03	

- **To agree payment of invoices and other expenses**

Payments – Proposed by Cllr R Hinton second by P Robinson – All approved

- To note any monies received – No additional income received
- To consider any Grant Applications - None received
- Cllr J Hinton, P Robinson & L Pavey met to discuss next year budget 23/24. Costings are in line with the figures supplied by East Suffolk Council. Noting next year the whole council will have all 10 seats for the Parish up for re-election, the costs for this is £8656 It was necessary to cater for this expense and cut back on last years budget figures. This was achieved by:
 - No asset refurbishment – Nothing to be done until 2024, although there are provisions for microphone, which would be beneficial during Parish Council meetings.
 - Staffing costs are down. There is a training budget of £1000 with an additional £1000 for the new clerk.
 - £28253 final figure . This will result in no increase in the Parish proportion of the community charge. Proposed by Cllr. M King and Second by Cllr R Hinton. All agreed
 - Bank signatories - Application sent, to remove L Pavey and replace with R Morris. Our RFO. Standing orders are any two from three signatories. Cllr Sarbutt & Cllr J Hinton. Cllr Knight is unwell. Therefore all agreed he should be removed. Proposed by Cllr R Hinton and second by P Robinson.

To receive an update on Oulton Neighbourhood Plan – The referendum Ballot has been scheduled for 2nd February 2023. Oulton Community Centre has been booked for the day - 6am to 11pm. Counting to be done at Oulton Community Centre.

To receive an update of the purchase of assets using CIL money – Cllr Ainley has nothing to report, although advised that he has a meeting with Laura Hack – Street Scene and Grounds Maintenance Contracts Manager at Jenkins Green Thursday 8th December. “to better understand situation with pond”

To receive updates from individual Council Members (for information only). Cllr Bryant advised Bridleways application that was rejected, has now been lodged with the planning inspectorate at Bristol.

To receive any items for inclusion on the next agenda (for information only) – Nothing to report

To confirm date of the next Parish Council Meeting as Tuesday 3rd January 2023 @ 7.00 pm in Oulton Community Centre.

Confirmed.

The meeting closed at 9pm

Everyone was thanked for attending.