

# Oulton Parish Council

## Minutes of Parish Council Meeting held on Tuesday 5<sup>th</sup> September 2023 at 7.00pm in Oulton Community Centre

<b>Parish Councillors (7) present</b>	Jenny Hinton (Chairperson), John Sarbutt, Peter Bryant, Robin Hinton, Joanne Illingsworth, Tony Knights & Hilary Sarbutt
<b>County Councillors</b>	Keith Robinson
<b>District Councillors</b>	Edward Back, Keith Robinson
<b>Also in attendance</b>	Rebecca Morris (Clerk)
<b>Members of the public</b>	4

**The Chair welcomed everyone to the meeting.**

### **To receive and approve apologies for absence**

Apologies were received and accepted from Cllr Andree Gee

### **To receive any declarations of interest from Members & consider requests for dispensations**

Cllr Jenny Hinton and Cllr Robin Hinton declared a non-pecuniary interest as Trustees of Oulton Community Centre

### **To approve minutes of the Parish Council meeting held on 4<sup>th</sup> July 2023.**

The minutes of the meeting held on 4<sup>th</sup> July 2023 were agreed after a proposal by Cllr R Hinton and second, Cllr J Sarbutt all in favour. The minutes were signed by the Chairperson.

### **Adjournment for Public Participation (15 minutes allowed for)**

*This provides an opportunity for members of the public to raise questions and comment on items on the agenda before the Council makes decisions.*

Member of public asking if weight limit is being proposed for Oulton Village. Cllr K Robinson has stated that once the new Gull Wing Bridge is open, this is going to happen and is in the process already.

Spending of CiL monies was mentioned, in particular the Dog Bin at the end of Union Lane, this will be addressed later in the meeting.

### **Reports from:**

- **Parish Clerk:** The Tom Magazine (The Oulton Messenger). It has been agreed that it will predominantly be a digital copy, those that don't have access to online platforms, a copy will be posted or left at Oulton Community Centre. Potentially start with a print run of 2000. All Cllrs to write a little article and please print in large. Email articles to Cllr T Knights and Cllr P Bryant, ready for November issue. Remembrance Sunday, a wreath will be purchased. Invite extended to Cllrs to attend and lay wreath on behalf of Oulton Parish Council. Been agreed that Cllr J Sarbutt will go. Cllr J Hinton to arrange wreath. Complaint about trees in Tubby Walk, email to be forwarded to Cllr K Robinson & Cllr E Back for them to respond to. Cllr J Illingsworth has been booked on to her first course (Induction New Councillors). We've received a response from PK Littlejohn regarding external audit 13/08/2023, we are still in a queuing process. R Morris to check form received from East Suffolk Council, regarding Cllr J Illingsworth lanyard request. Renewal of Parish Council Insurance, due October 2023, we potentially have a 3 year contract with Zurich, R Morris to check before policy expires.
- **County Councillors:** Cllr K Robinson has not a lot to report, other than no schools in the area have reported concrete issues, which has been well documented in the news. It was asked if the JPUH has addressed any issues, not aware of any. The council are actively available to support, if any concerns arise.
- **District Councillors:** Cllr E Back reported its very quiet, as he has been removed from most committees since Green Party has taken over. He is struggling to get any answers now from Green Party portfolio holders. Advised that if anything needs attention, go directly to senior staff instead.
- **Oulton Community Centre:** Constitution is coming to a climax and should be sorted next month, then an AGM can be held. OCC has a new Caretaker, who is doing a great job and nice comments are being received. A coffee morning has been held every 2<sup>nd</sup> Saturday of the month, along with a Cllr Surgery to answer any questions. Aware that this needs advertising more, along with a potential warm room, for when the weather turns. Cllr K Robinson & Cllr E Back have been asked to attend OCC to have a publicity photo after they kindly donated monies for our new floor scrubber.
- **St Michael's Church & OPT:** No meeting has been held, so nothing to report. Andy Burnham (vicar) is after funding for a new noticeboard. Cllr K Robinson, Cllr E Back and Cllr A Gee have been approached, to offer assistance with locality budget.

## Planning

- **To receive new planning applications and make comment.** – Nothing to report
- **To receive results and updates on outstanding applications** - Cllr J Sarbutt addressed the issue of the storm drain/Soakaways relating to **DC/23/2782/ARM – Hall Lane**. An email was sent to Planning @ East Suffolk Council on 31.07.2023. R Morris to contact again and ask for a response.

## Finance: Income & Expenditure as at 31<sup>st</sup> August 2023

Unity Current Account - £36,679.42

CIL Account - £26,584.32

Reserve Account - £26,216.65

Total amount held = £89,480.39

## Payment Schedules

Payee	Value	Description
Clerk Salary	383.07	August 2023 Salary
Oulton Community Centre	£20.00	July 2023 Monthly meeting Room Hire
J.A.C.S (UK) Ltd	£1632.00	Oulton Village Signs – CIL Monies
<b>Total</b>	<b>£ £2035.07</b>	

## Payments made outside meeting

Payee	Value	Description
Clerk Salary	382.87	July 2023 Salary
East Suffolk Council	£78.54	Uncontested election invoice
J. Hinton	£160.00	Grit Bin – CIL Monies
<b>Total</b>	<b>£ £621.41</b>	

**To agree payment of invoices and other expenses:** Payments – Proposed by Cllr R Hinton second by Cllr J Sarbutt – All approved.

**To consider grant applications:** Pakefield Coast Watch is a voluntary organisation, monitoring our sea and beach. They would like a bit of assistance for maintenance of building. £700.00 has been requested and would be most gratefully received. All in agreement & approved.

**To receive an update of the purchase of assets using CIL money:** The new gates for Oulton Village have been received, just waiting for them to be installed, which will likely be end of September. A new dog bin will be installed at the end of Union Lane, where it meets the access to the fields of workhouse woods. The galvanised tank will also be removed.

**To receive updates from individual Council Members (for information only).** Cllr T Knights delighted with the turnaround of new grit bins. Cllr J Sarbutt raised issue of OCC playing field not being cut. R Morris has tried to contact Peter Wilson Sutter, with no success. Cllr J Sarbutt has a potential new contact, Richard Hackney – 07920 545606. Hopefully this gentleman can assist. R Morris to check contract with the Council regarding number of cuts.

**To receive any items for inclusion on the next agenda (for information only)** Environmental Health issues reported in Glebe Close.  
Jenkins Green pond, volunteers needed to help clear. Bridleways & signage.

**To confirm date of the next Parish Council meeting as Tuesday 3<sup>rd</sup> October 2023 @ 7.00 pm in Oulton Community Centre.**

The meeting closed at 20:21

Everyone was thanked for attending.

**Part Two Private and Confidential where members of the Public and Press are excluded from the meeting because of the business being discussed.**

Items being discussed are of a confidential staffing nature. Cllr P Bryant has circulated minutes to relevant members.