

Oulton Parish Council

Date: Tuesday 9th May 2023

Time: 7.00 pm

Place: Oulton Community Centre



Councillors are hereby summoned to this Annual Parish Meeting of Oulton Parish Council. Members of the Press and the Public are invited to attend and address the Council, on any item of the agenda, during the public participation session, however, councillors are not permitted to respond until the agenda item is reached.

Parish Clerk & RFO

AGENDA ANNUAL PARISH MEETING

1. Welcome by the Chair
2. Chairman to stand down, independent person to take nominations for position of new Chairman. Newly elected Chairman to resume meeting, after signing the Acceptance of Office.
3. Elect Vice Chairman and sign Acceptance of Office
4. To receive and approve apologies for absence.
5. To receive any declarations of interest from Members & consider requests for dispensations.
Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Oulton Parish Council Code of Conduct for Members and by the Localism Act 2011.
6. To approve minutes of the Parish Council meeting held on 7th April 2023
7. Adjournment for Public Participation (15 minutes allowed for)
This provides an opportunity for members of the public to raise questions and comment on items on the agenda before the Council makes decisions.
8. Reports from:
 - County Councillors
9. Planning:
 - To receive new planning applications and make comment
 - To receive results and updates on outstanding applications

10. Finance:

- To receive the audited accounts
- To note bank balances
- To agree payment of invoices and other expenses
- To note any monies received
- To consider any grant applications

11. To consider the Internal Audit Report prepared by the Internal Auditor. Agree upon any course of action.

12. To confirm, approve and sign Annual Governance and Accountability Return Part 3 Section 1 – Annual Governance Statement 2022/2023

13. To Confirm, approve, and sign Annual Governance and Accountability Return Part 3 Section 2 – Accounting statements 2022/2023

14. To consider and agree upon Member and Officer Responsibilities

15. To receive an update on the purchase of assets using CIL money

16. To receive updates from individual Council Members (for information only)

17. To receive any items for inclusion on the next agenda (for information only)

18. To determine dates of Council Meetings for the next year

To confirm date of the next meeting as Tuesday 6th June 2023 @ 7.00 pm in Oulton Community Centre.

Part 2

Part Two Private and Confidential where members of the Public and Press are excluded from the meeting because of the business being discussed.

Items being discussed are of a confidential staffing nature.