

OULTON PARISH COUNCIL

Minutes of the meeting held: 5th July 2022

Time: 7pm

Venue: Oulton Parish Community Centre

Minutes of the meeting part one:

A warm welcome to the newly appointed/elected Councillors to Oulton Parish Council, Maureen King and Pauline Robinson,
After housekeeping we started the agenda.

Agenda

Item 1: Apologies – Paul Keyte, Vinny Ainley

Item 2: Declarations of interest: Robin Hinton, Maureen King and Pauline Robinson all community centre.

The chairman asked Councillor Tony Knight if he had any interests to declare for the Community Centre and he said no.

Item 3: Minutes of the meeting held on the 24th May were approved as a true record.

Item 4: Adjournment for public participation. No members of the public wished to raise anything. The chairman invited Janet Davies as the co-ordinator for speed watch, to give a small talk on our training with the police, she was thanked for all the work she has done.

Item 5: Reports – County report circulated no questions were asked. District reports nothing much going on. The Chairman thanked Councillor Keith Robinson and Andre Gee for their attendance.

Oulton Community Centre, the Chairman gave a report of the AGM held in April, which has been declared Null and Void by the Monitoring Officer of ESC which is with Solicitors who specialise in the charity commission, so watch this space.

Item 6: Highways – Nothing on highways from Suffolk County Councillor

Item 7: Planning – Councillor Paul Keytes gave his apologies, no plans were submitted by him.

Item 8: Finance – As the Clerk is off sick the bank balances are: 30,001.02 £ 29,073.98, £33,831.30

Salc Affiliation Fees £1089.41 has been paid as agreed, Gardening £15.00 paid as agreed.

Key replacements: £20.22 from cil monies approval granted.

Chairman's stationery - £9.00 approval granted.

Transfer payroll to SALC : A small charge of 6.00 per month and they will provide payslips, pension contributions and HMRC. The finance committee will pay the amounts they provide for staff. approval granted.

Grant applications: Robin Hinton presented a grant from Waveney Gymnasts Club for the disabled, they requested £500.00 grant for their Summer competitions which cost £6,000.00 in total. The grant of £500.00 was awarded.

Chris Punt – Our previous auditor was re-appointed for the forthcoming year. So this was unanimously approved, moved by Robin Hinton and seconded by John Sarbutt.

Item 9: A discussion on cil monies purchases. benches and litter bins have started to be installed around the Parish and when we receive the invoice, this will be paid immediately as already agreed by council. Once this has been paid and we have a revision on monies still outstanding, the intention is to get village gates either end of the village with extra speeding poles placed along Hall Lane and Wood Lane to accommodate the SID camera and perhaps a new bench to replace the one on the corner of Union Lane and Park Hill.

Item 10: Roles and responsibilities – see spreadsheet as amended and this will be attached to that. Introduce a finance committee, which will be - Jenny Hinton, Pauline Robinson.

A personnel and staffing committee, which will be Robin Hinton, Pete Bryant and we said that we will keep Paul Keyte.

Appeals Committee will be – Maureen King

Data Protection / FOI officer – Vacant

Vice Chairman – will be the contact on behalf of the chairman if she/he is indisposed.

Item 12: - Updates from individuals councillors, the chairman raised concerns of snakes in their properties, it would seem driven there by building at Fallowfields. Councillor John Sarbutt volunteered to take this up. Councillor Sarbutt raised an issue about foliage growing through the path at Fallowfields.

The Oulton community field bench and access gate for the tractor has been severely damaged and is deemed dangerous. And the abandoned car is still on the car park.

The Chairman will write a letter.

Item 13: None

Item 14: Date of the next meeting Tuesday the 6th September 2022 at 7pm.

Part 2: Private and confidential

At this point Councillor T Knight left the room at 8.35 pm. Discussion took place on personal staffing issues which were the result of a zoom meeting the day before which was the 4th of July with SALC and the monitoring officer ESC, all recommendations were approved at tonight's meeting and to enlist the services of Personnel Advice and Solutions Limited who specialise in HR advice. This was a unanimous decision. The chairman will contact PAS tomorrow.

Meeting 9.15

Chairman

Jenny Hinton.