

Oulton Neighbourhood Plan Working Group Minutes

Date: 18 November 2021

Time: 1.00 pm

Location: Oulton Community Centre

1. To take a record of attendees.

Jenny Hinton, Robin Hinton, Stephen Bould, Peter Collecott, John Sarbutt, Peter Bryant, Graham Youlden, Louise Cornell (Collective Community Planning), Mark Thompson (Collective Community Planning) and Carla Petersen (Parish Clerk/NP Project Manager).

Public participation: 0

2. To receive apologies for absence.

Tony Knights (another appointment so will arrive late).

3. To approve minutes of NP Working Group meeting held on 16 September 2021.

Accepted as accurate. Proposed by Robin Hinton and seconded by Jenny Hinton.

4. To receive an update from Collective Community Planning.

Louise reported it would be great if we could have more responses to the survey. Pete Bryant confirmed that he had hand delivered printed surveys in Camps Heath as there are quite a few residents who do not have internet. Louise confirmed the next step will be to summarise the feedback.

5. To receive an update on the Draft Neighbourhood Plan Consultation event held at Oulton Community Centre on 16 October 2021.

The event was well attended and there was a steady flow of attendees throughout the day.

6. To receive an update from the NP Project Manager.

Emailed all the statutory consultees, prepared the documents for the consultation event, hand delivered printed copies to those who attended the event and requested a hard copy, phoned those who attended the event to remind them to complete the survey, placed a notice in the Lowestoft Journal newspaper, put a reminder out on the local radio to remind residents to complete their survey, uploaded all the documents onto the Oulton PC website. Hard copies of the survey were printed and left in the foyer at Oulton Community Centre. A hard copy of the plan was printed and left for all to read in the Lounge at Oulton Community Centre. Will forward to CCP any responses that are received by email.

7. To receive update from NP Working Group members.

Peter Bryant confirmed the defibrillator has been installed in the Camps Heath telephone box. Carla has carried out its first regular check. There are three volunteers in Camps Heath who have come forward to look after the defibrillator. Carla to action.

John Sarbutt provided a report on the pond at Jenkins Green. The reeds still have not been moved. It was also noted that the Jenkins Green Friends Group had provided in detail to ESC their commitment to looking after the pond however Mr Blair at ESC has still not provided their report to confirm what they expect in return. It was agreed that a meeting should be arranged with Mr Blair at the pond at Jenkins Green.,

Jenny Hinton reported that a resident in Union Lane is losing his garden due to it falling into the drainage ditch. His patio and shed have already gone and there are concerns as he has a young family. The issue has been reported already to SCC.

It was confirmed, in the absence of Tony Knights, that he is trying to arrange a meeting with the new ranger at Woods Meadow Country Park.

It was agreed that it would be useful to look through old records on footpaths and bridleways. Carla confirmed she had been given some months ago a box file containing footpaths and bridleways records which had belonged to the late Charles Swan. The box file will be given to Jenny Hinton to look through.

John Sarbutt confirmed he will arrange a site meeting at the Land North of Union Lane (WLP2.14).

Stephen Bould left at 2.00 pm.

8. To review timescales and consider what we need to do to keep to key milestones.

Louise explained the next steps which will be to review feedback from pre-submission consultation and agree changes to the document at the NP WG meeting on 18 January 2022. The finalised Neighbourhood Plan will be submitted in February 2022. An examiner will need to be appointed and it is expected to go to referendum in July 2022.

9. To agree the date of the next meeting.

The date of the next NP WG meeting was confirmed as Tuesday 18 January 2022 at 1.00 pm in Oulton Community Centre.

Everyone was thanked for their work and for attending.

The meeting closed at 2.05 pm.