

# Oulton Neighbourhood Plan Working Group Minutes

**Date:** 23 November 2020

**Time:** 1.00 pm

**Location:** Via Zoom

## **1. To take a record of attendees.**

Jenny Hinton, Peter Collecott, Robin Hinton, Tony Knights, Mike Shaw, Jack Green, John Sarbutt, Pat Freeman, Gillian Rackham, Peter Bryant, Jan Simpson, Louise Cornell (Collective Community Planning), Mark Thompson (Collective Community Planning) and Carla Petersen (Parish Clerk/NP Project Manager).

## **2. To receive apologies for absence.**

None.

## **3. To approve minutes of NP Working Group meeting held on 26 October 2020.**

Accepted as accurate. Proposed by Robin Hinton and seconded by Tony Knights.

## **4. To receive an update from Collective Community Planning and consider the draft Evidence Base and the draft questions for the Neighbourhood Plan Survey.**

Members had already been emailed the draft documents and provided Collective Community Planning the following suggestions for the survey:

- Is there a need for more street furniture for example benches and bike racks?
- Is there a requirement for public electric car charging points?
- How far do residents travel to work and how long does it take?
- Incorporate a question on solar panels

Peter Collecott gave an update on the playing field as a member had raised a question as to why it was no longer used by the Football League for matches on a Sunday. Unfortunately, the external mobile changing facilities were smashed up by vandals about 6/7 years ago and without changing facilities the playing field cannot be used for league matches.

Louise confirmed that she would prepare a revised draft survey based on some/all the suggestions. A copy will then be forwarded to NP WG for their consideration before going ahead with printing.

## **5. To receive an update on Design Codes.**

The virtual drive around with AECOM had instead been carried out using Google Maps which proved extremely difficult as there are newly built areas that Google Maps could not reach. Mike Shaw explained the difficulties with parking on the Woods Meadow development. It was suggested that he should send photos of evidence regarding the parking to AECOM.

## **6. To receive an update on Housing Needs Assessment.**

No update available. Peter Collecott reported on a very recent Countryfile television programme which had discussed the Planning White Paper. Mike Shaw expressed concerns about the number of planned houses in Hall Lane. Recent SID statistics in October 2020 showed movement of 70,000 cars in Oulton. These statistics will be forwarded to CCP.

## **7. To receive an update from NP Project Manager.**

The telephone box results were presented to Oulton Parish Council at their meeting on 3 November 2020. Results to be forwarded to CCP.

**8. To receive an update on the Mobbs Way initiative.**

Due to the second lockdown it had not been possible for members to visit Mobbs Way.

**9. To receive an update on the pond at Jenkins Green.**

John Sarbutt reported that due to Norse not coming back to complete the work nearby residents had taken matters into their own hands. Residents have been enjoying doing the clearing work and it was reported that the ducks are happy. The residents have bulbs which are ready for planting. As soon as the second lockdown is over will register the Jenkins Green pond residents as a Community Group. The difference that the residents have made to the pond area had been noticed by other residents and walkers. The residents were thanked for all their hard work. High-viz vests will be provided to the Jenkins Green pond residents. It was noted that there is a life buoy and two deep water signs missing. Clerk to contact Simon Gilbert the East Suffolk Council Commercial Contracts Manager and arrange a meeting.

**10. To receive an update on the telephone box.**

The results from the telephone box consultation had been most interesting. The Parish Council had thanked all those who had replied and would like to now work with the Camps Heath residents to keep the telephone box in its current location. The Parish Council had received offers in the consultation results of help with maintenance, installation of CCTV and some funding assistance. Suggestions for its use had been for a book exchange, a defibrillator, tourist information, seed bank, bench inside and a noticeboard with emergency numbers. Suggestions had also been given for the area outside of the telephone box which were bug hotel, planting of bedding plants and flowers/wildflowers and to move the noticeboard. The Parish Council will supply high-viz vests for those working on/near the telephone box.

A resident from Camps Heath who lives opposite the telephone box suggested installing CCTV on their barn and have the camera pointing directly at the telephone box. This should help to deter fly-tipping as well as any vandalism. Clerk to check CCTV regulations. The resident confirmed that a defibrillator would be a good use for the telephone box especially for walkers, those using the neighbouring bowls club and for holiday makers.

A resident confirmed that when an item gets vandalised over time it gets progressively worse.

It was agreed that a meeting would be arranged after lockdown. The Camps Heath residents attending the meeting confirmed that in the meantime they would mow the grass, get rid of weeds, and generally tidy up the area. The Camps Heath residents then left the meeting.

**11. To receive update from NP Working Group members.**

Peter Collecott suggested that it would be useful if defibrillator instructions were placed inside the Community Centre and in the PC noticeboard. Jack Green confirmed that the defibrillator will talk you through with instructions when the defibrillator is in use.

Mike Shaw commented on the increase of power that will be needed for electric vehicles in the future.

**12. To review timescales and consider what we need to do to keep to key milestones**

The survey postcard will be delivered to all households and submissions will be ideally submitted online however for those who are unable to use option then hardcopies will be available. The survey postcard will be prepared as soon as possible with a closing date in the early part of the New Year. An advert giving details about the survey will be placed in the Advertiser. Clerk to liaise with Louise.

**13. To agree the date of the next meeting**

The date of the next meeting was confirmed as Wednesday 6 January 2021 at 1.00 pm and will be via Zoom.

Everyone was thanked for attending and wished a nice Christmas and a Happy New Year.

The meeting closed at 2.29 pm.