

Oulton Neighbourhood Plan Working Group Minutes

Date: 7 February 2022

Time: 1.00 pm

Location: Oulton Community Centre

1. To take a record of attendees.

Jenny Hinton, Robin Hinton, Stephen Bould, Peter Collecott, Peter Bryant, Tony Knights, Louise Cornell (Collective Community Planning), Mark Thompson (Collective Community Planning) and Carla Petersen (Parish Clerk/NP Project Manager).

Public participation: 0

2. To receive apologies for absence.

Graham Youlden (work commitment) and Matthew O'Connell (busy planting trees).

3. To approve the minutes of NP Working Group meeting held on 18 January 2022.

An amendment was unanimously agreed to be added at item 5 under Speeding – “The member of the public was disruptive and had to be put in his place several times”. Accepted as accurate. Proposed by Peter Collecott and seconded by Robin Hinton.

4. To receive an update from Matthew O'Connell the Woods Meadow Country Park Countryside Ranger.

Unfortunately, Matthew O'Connell was unable to attend the meeting due to being busy planting trees.

5. To receive an update from Collective Community Planning.

Louise confirmed she had prepared the Statement of Basic Conditions, updated the Consultation Statement and had been busy finalising the plan. Broads Authority comments have been received and these have been included. Updated the documents with the comments received from Jenny and Tony. Still waiting for the result of the HRA Screening from ESC. At the last PC meeting it was agreed that a Speedwatch group would be formed of three Councillors and three members of the public. Names were agreed at the PC meeting. Speedwatch will be included in the plan.

6. To review the Oulton Neighbourhood Plan Consultation Statement February 2022.

The document had been circulated before the meeting. No amendments were necessary.

7. To review the Oulton Neighbourhood Plan Statement of Basic Conditions February 2022.

The document had been circulated before the meeting. No amendments were necessary.

8. To review the Oulton Neighbourhood Plan Submission Version January 2022.

The document had been circulated before the meeting and a few minor amendments were given and will be included in the submission version.

9. To receive an update from the NP Project Manager.

Forwarded to Louise extra information for the Consultation Statement. Kept an eye on the budget which is on track. The financial year end for Locality funding is 31 March 2022 and any funds unspent will need to be returned to Locality. Arranged payment of the invoice to CCP. Circulated documents as they became available.

10. To receive an update from NP Working Group members.

Peter Bryant reported that last week the defibrillator at Camps Heath was needed and worryingly the Ambulance Service did not have it on their register. The supplier and installer of the defibrillator has been contacted as it was their responsibility to complete the registration. Carla has now registered the defibrillator with the Circuit and the Ambulance Service have confirmed it is on their register.

Peter Collecott reported that next year when the Third Crossing is opened Millennium Way will no longer be the A1117 and will be the A47.

Tony reported that a picnic area has been allocated in Woods Meadow Country Park. Disabled access to the County Park is via the back of the Limes Primary Academy school.

Tony reported he is working on the next Oulton Messenger Newsletter which will have information about where we are with the Neighbourhood Plan and what the next step is for residents in Oulton. There will also be a write up about Speedwatch.

The Parish Council has successfully achieved Foundation Level of the Local Council Award Scheme. The certificate has arrived and has been mounted in a frame. All those present at the meeting agreed this was a wonderful achievement. A photo will be taken at the next PC meeting and a press release arranged.

11. To review timescales and consider what we need to do to keep to key milestones.

Louise confirmed she will liaise with Carla regarding a submission date for the plan.

12. To agree the date of the next meeting.

The NP WG have completed all the work required for the plan so no further meetings are necessary.

Louise & Mark both agreed that the Oulton NP WG has been one of the best groups to work with. From one meeting to the next every document was ready which enabled the plan to keep on track.

Everyone was thanked for all their hard work and for attending.

The meeting closed at 2.20 pm.