

Oulton Neighbourhood Plan Working Group Minutes

Date: 19 August 2021

Time: 1.00 pm

Location: Oulton Community Centre & via Zoom

1. To take a record of attendees.

Physical attendees: Jenny Hinton, Peter Collecott, Robin Hinton, Tony Knights, John Sarbutt, Louise Cornell (Collective Community Planning) and Carla Petersen (Parish Clerk/NP Project Manager).

Public participation: 2

Virtual attendees: Peter Bryant

2. To receive apologies for absence.

Mark Thompson and Stephen Bould.

3. To approve minutes of NP Working Group meeting held on 15 July 2021.

Accepted as accurate. Proposed by Robin Hinton and seconded by Tony Knights.

4. To receive an update from Collective Community Planning.

Louise reported that the NP is moving on fast. It will probably be another month before we hear back from East Suffolk Council about the SEA Screening. It is unlikely that an SEA will be required. The final draft will be presented to the NP WG at their next meeting. The draft will then be sent to Dickon Povey at East Suffolk Council to have a look over.

5. To review the Oulton Neighbourhood Plan 2021-2036 Pre-Submission Draft August 2021.

Each page of the draft copy was considered, and any amendments/recommendations were noted and will be updated.

6. To review the Draft Oulton Neighbourhood Plan Non-Designated Heritage Assets Assessment Document July 2021.

Each page of the draft copy was considered, and any amendments/recommendations were noted and will be updated.

7. To review the Draft Oulton Neighbourhood Plan Views Assessment Document July 2021.

Each page of the draft copy was considered, and any amendments/recommendations were noted and will be updated.

8. To receive an update from the NP Project Manager.

Booked the agreed NP WG meetings and consultation days at Oulton Community Centre. The outstanding invoice due to Collective Community Planning will be presented to Oulton Parish Council at their meeting on Tuesday 7 September 2021. A BACS payment will then be raised after the payment has been agreed. The following will need to be sorted in readiness for the consultation days: - ID badges, banners, newsletter – printing & delivering. Circulated documents when received.

9. To receive an update on the Mobbs Way initiative.

It was noted that businesses are working and are focusing on trying to make a living. Carried forward to the next meeting.

10. To receive an update on the pond at Jenkins Green.

John provided an update on the pond. The reeds have recently been cut back which has generated a lot of rubbish which will need disposing. Norse will be contacted to see if they will collect the rubbish. The grass has been cut and the area kept tidy. Currently there are 4 volunteers looking after the pond. There has been a rat problem recently and Environmental Health have been contacted. Environmental Health have confirmed they will be attending to the rat problem. The gabions are on hold due to the cost of the works. Jenny provided an update on the noticeboard which was due to be installed by the pond. The noticeboard plus another one for Lime Avenue were not suitable so a specialist noticeboard supplier will be sought. The approximate cost of the noticeboards will be £500 each. Oulton Parish Council, at their next meeting, will consider purchasing the noticeboards using CIL funding.

2.15 pm. Peter left.

11. To receive an update on the telephone box.

The panes have been replaced and there are only 3 or 4 lower ones which still need replacing. Enquiries will be made through the seller on eBay to see if we can purchase more panes. The defibrillator funding has been agreed and the unit has been ordered. The crown on the telephone box has been painted in gold. The replacement hinges have been fitted. Planning permission is required from SCC for installation of the bench, noticeboard, and planter. The area around the telephone box is looking lovely.

12. To receive update from NP Working Group members.

A couple of residents from Fallowfields had attended the meeting to give a report about the speed of traffic on Fallowfields. They have tried putting in boulders at the edge of their property to slow down traffic, but these have been driven into. They are extremely concerned about the safety of children and that it is an accident waiting to happen. It was noted that recently a speed hump on the first section of Fallowfields has been removed and placed in its correct position. It was agreed that Tony and Robin will speak with Badger Builders and ascertain if there is any reason why traffic calming cannot be installed at the far end of Fallowfields.

John reported that 2 bollards had been installed on Wainwright Close, on a private driveway, and are causing difficulties for a driver to get their car off their property.

13. To review timescales and consider what we need to do to keep to key milestones.

This was covered earlier in the meeting.

14. To agree the date of the next meeting.

The date of the next meeting was confirmed as Thursday 16 September 2021 at 1.00 pm in Oulton Community Centre.

Everyone was thanked for their work and for attending.

The meeting closed at 2.50 pm.