

## Clerk Report – 07 September 2021

1. Still no news on the result of the Local Award Scheme award. There has been a delay due to administration issues. I advised SALC about the delay and they have chased it up for us too.
2. Received an update from PKF Littlejohn to say that the end of year external audit had been completed. Their report and invoice have not yet been received.
3. Oulton Playing Field bench has been installed. The Holly Hill benches as far as I could see have not been installed.
4. Chased up the outstanding benches and bins. Am beginning to make progress!
5. Completed and submitted the grant application form for funding for the defibrillator. The application was successful, and the funds are in the OPC bank account.
6. Ordered the agreed defibrillator with Community Heartbeat Trust. No invoice has been received just yet. Booked for their electrician to install the defibrillator.
7. Wrote the letters to confirm that OPC would like the speed on Oulton Street increasing from 20mph to 30 mph and the letter for the time restrictions to be lifted on the layby in Oulton Street.
8. The noticeboards were not suitable for regular use, so noticeboards have been ordered from a company who supply noticeboards to Parish Councils.
9. Displayed Councillor vacancy notices.
10. Uploaded relevant information/documents onto the website.