

Oulton Parish Council

Minutes of Parish Council Meeting held on Tuesday 1st October 2024 at 7.00pm in Oulton Community Centre

Parish Councillors (7) present	Jenny Hinton (Chairperson), John Sarbutt (Vice Chair), Peter Bryant, Peter Collecott, Robin Hinton, Joanne Illingsworth, Tony Knights & Hilary Sarbutt
County Councillors	Edward Back
District Councillors	Andree Gee
Also in attendance	Rebecca Morris (Clerk)
Members of the public	3

The Chair welcomed everyone to the meeting.

To receive and approve apologies for absence: None

To receive any declarations of interest from Members & consider requests for dispensations

Cllr T Knights and Cllr E Back declared a non-pecuniary interest as Trustees of Oulton Community Centre.

To approve minutes of the Parish Council meeting held on the 3rd September 2024.

The minutes of the meeting held on 3rd September 2024 were agreed after a proposal by Cllr R Hinton and second, Cllr J Sarbutt all in favour. The minutes were signed by the Chairperson.

Presentation from Debi Sherman, Head of Planning MRTPI and Matt House, Technical Director at Persimmon Homes. This has been postponed due to unforeseen circumstances and apologies received. To be rescheduled for our next meeting on Tuesday 5th November 2024.

Adjournment for Public Participation (15 minutes allowed for)

This provides an opportunity for members of the public to raise questions and comment on items on the agenda before the Council makes decisions.

Q. Should Suffolk County Council be informed to postpone any planning permission, given that Persimmon have not attended tonight's meeting?

A. Cllrs J Hinton, J Sarbutt and A Gee agree with this statement. The land must not be disturbed and OPC has always adhered to previous Parish Councils recommendations and advice regarding the Fat & Bone Factory. Cllr A Gee also suggested we contact the Environment Agency, in light of the seriousness of the situation. Cllr J Hinton has stated that a public meeting will be called, as soon as revised plans for Phase 3A and Phase 3B have been issued from ESC.

Q. With regards to Birch Close, has Highways been consulted that is going to be opened up as a main entrance.

A. The Parish is fully aware that Highways must be consulted, although we know that neither The Parish or Highways have not been informed. OPC have questioned whether the road is up to standard to take that traffic.

Reports from:

- **Parish Clerk:** 1) Defib pads have been ordered for Oulton Community Centre unit, Jayne from Heart2Heart to deliver 02.10.2024. Cllr P Bryant has some replacement ones for Camps Heath Defib. Need to try and source some more when those ones expire. 2) Been in contact with Laura @ Orwell Housing regarding the rotting bench on the corner of Stafford Court (Gorleston Road), still waiting for a response from her, as to who is responsible for it. I shall chase her up. 3) Had a lengthy and interesting conversation with Mandy Mann at ESC regarding road naming for David Parr (Falklands Veteran) It has been agreed by all parties that his family will get a road named after him. Contacted his brother Chris and explained the options, to which he is happy to wait for phase 3b. 4) Anglia Locksmiths are coming on Thursday 3rd, to fix the lock on the office filing cabinet. 5) Renewal of Furniture Licence for bench on Holly Hill, to be signed and sent back to East Suffolk Council.
- **Chairmans Report:** Attended community church lunch at St Michaels, where Cllr J Hinton can meet up with local elderly residents. Some have issues and just want someone to listen and help with their problems in the area. Skill training session went very well and many policies were addressed. These will be issued out and agreed at next Parish Council meeting. Attended Data Protection online course would like all councillor to attend this, perhaps as a group session. Clerk to speak to NPTS to arrange. Visited the Fat & Bone Factory and took several pictures and is very disappointed that work has started without consultation. Attended the Waveney Disability Forum, rather disappointed that there are no public toilets available for disabled people in the Town, now the ones near the old Wilkinsons have been knocked down. Wreath needs to be purchased from Royal British Legion in Beccles, Cllr J Sarbutt name needs adding to Lowestoft Town Council list for presenting the wreath on behalf of Oulton Parish Council.
- **County Councillors:** Cllr E Back said the opening of the Gull Wing Bridge has made a big improvement, especially for the flow of traffic through Oulton Broad. He will need to contact Highways as the sign posting are still pushing traffic through Oulton Broad and not over the new bridge.

- **District Councillors:** Cllr A Gee was at the opening of the Gull Wing Bridge, was impressed at the difference it's made, it's a great relief. Change in bin collections will be made, black bins will now be every 3 weeks, not 2 weeks. A box will be issued to put food waste in, this will be collected every week. This should come into effect in 2026. Cllr J Hinton moves that we send a strongly worded letter objecting to this and send to Caroline Topping, a copy to be sent to Cllr E Back & Cllr A Gee.
- **Oulton Community Centre:** Nothing to report
- **St Michael's Church & OPT:** Have not met yet, but Cllr J Hinton is meeting with them this month and will report back at our next meeting.

Planning

- **To receive new planning applications and make comment** – Nothing received
- **To receive results and updates on outstanding applications** – Nothing to report

Finance: Income & Expenditure as at 30th September 2024 received.

Payment Schedules

Payee	Value	Description
Oulton Community Centre	£32.00	September 2024 Room Hire – OCC1685
Clerk Salary	£611.20	Salary September 2024
Community First Insurance	£390.11	Insurance Renewal 24/25
R Morris	£83.88	Hi Viz Vests - CIL
Total	£1117.19	

Income Received – £14,552.85 – 2nd Precept Instalment

To agree payment of invoices and other expenses: Payments – Proposed by Cllr J Illingsworth and second by Cllr P Sarbutt – All approved

To consider grant applications: - Nothing to report

To set a date to discuss and set budgets for 2025/2026 – To meet in December as received no figures from ESC.

To receive an update of the purchase of assets using CIL money: Nothing new in the pipeline. Cllr H Sarbutt contacted Paul Easter last year regarding the refurbishment of the play area at Oulton Community Centre. With no joy, Louis Clarke at ESSL has been contacted. He doesn't believe that ESSL can do it now, but he has emailed Asset Management on our behalf, they've responded, but will be back in touch when they have further information for us. The equipment is substandard and a Health and Safety issue. The work has been on list, with the job to be done anytime between 2022 and up to 2028. Cllr H Sarbutt is continuing to chase this up.

To receive updates from individual Council Members (for information only): Cllr J Illingsworth is waiting for the lending library to be produced, but she will chase it up. Cllr T Knights provided SID camera results. Sands Lane westbound – average daily traffic 2587, average speed 31.1 mph
Woods Lane – average daily traffic 306, average speed 30 mph. Ben Woolnough to be sent this information, along with a request for a speed camera along Sands Lane.

To receive any items for inclusion on the next agenda (for information only) Cllr P Bryant has requested articles from councillors for the new TOMS magazine, ready to be issued mid-November. Budgets for 2025/2026 & revised planning for Phase 3A & 3B

To confirm date of the next Parish Council meeting as Tuesday 5th November 2024 @ 7.00 pm in Oulton Community Centre.

The meeting closed at 20.29