

Minutes of Parish Council Meeting held on Tuesday 1 June 2021 at 7.00pm in Oulton Community Centre

Parish Councillors (9) present	Jenny Hinton (Chairman), Peter Collecott, Robin Hinton, Mike Shaw, Tony Knights, Jack Green, John Sarbutt, Paul Keyte, Steven Springford
County Councillors	0
District Councillors	Andree Gee
Also in attendance	Carla Petersen (Clerk)
Members of the public	0

1. To receive and approve apologies for absence

County/District Councillor Keith Robinson (holiday)

2. To receive any declarations of interest from Members & consider requests for dispensations

Cllr Collecott declared an interest as a member of Oulton Community Council. The Chairman declared an interest as OPC liaison for Oulton Community Centre. The Clerk declared an interest as the Manager of Oulton Community Centre. Cllrs Hinton declared an interest as members of Suffolk Wildlife Trust.

3. To approve minutes of the Annual Parish Council meeting held on 4 May 2021.

Accepted as accurate. Proposed by Cllr Knights and seconded by Cllr Robin Hinton. Signed by the Chairman.

4. Adjournment for Public Participation (15 minutes allowed for)

None.

5. Reports from:

- **Parish Clerk:** Circulated to Councillors before the meeting. It was noted that licences have been received for some of the new benches and OPC are still waiting for Norse to install the agreed benches and bins. District Cllr Andree Gee offered to chase this up for OPC. It was noted that broadband is booked to be installed in Oulton Community Centre next week. Broadband will be for the benefit of the whole community and the first year of running costs has already been agreed to be paid for by OPC using Community Infrastructure Levy funds. Clerk report accepted as accurate. Proposed by Cllr Knights and seconded by Cllr Robin Hinton.
- **County Councillor Keith Robinson:** None.
- **County Councillor Edward Back:** None.
- **District Councillor Keith Robinson:** None.
- **District Councillor Edward Back:** None.
- **District Councillor Andree Gee:** District Cllr Andree Gee reported that Gorleston Road Care Home have bought two neighbouring bungalows. The Gull Wing is coming on nicely. Started to have face to face meetings.
- **Neighbourhood Plan Working Group:** The Chairman reported that the Neighbourhood Plan is coming together nicely. The next meeting will be in Oulton Community Centre on 21 June 2021 at 1.00 pm in the Lounge. Collective Community Planning will be attending, and the main purpose of the meeting is to discuss the draft NP. The final stage of funding for the NP has been confirmed by Localities and £9815 has been agreed and should be in the OPC bank account very soon. A consultation event has been arranged at Oulton Community Centre on Saturday 5 June 2021 to consider and discuss the proposed residential planning policy WLP2.14 – Land North of Union Lane. The event will start at 10.00 am and end at 2.00 pm.
- **Oulton Community Centre:** Cllr Collecott reported that Oulton Community Centre is now open. 33 organisations are at present signed up to use the Centre. New quotes are being sourced for the roof and these will be considered by Oulton Community Council at their meeting on 25 June 2021.

- **St Michael's Church:** None.

6. Highways:

- **To receive a report on outstanding highways issues**

Cllr Knights reported that he and Cllr Robin Hinton had been researching suitable locations for the new SID. These locations will be forwarded to County Cllr Keith Robinson for his comments.

Cllr Knights reported that three residents on Fallowfields had been in touch with him regarding the 4 speed humps on Fallowfields. The speed humps were installed in approximately 1982/83 in preparation for when the new school was going to be built on Fallowfields. However, the school is no longer going to be built and the land is now being built upon with houses. A suggestion was given that perhaps the speed hump entering Fallowfields could be kept and the next two could be removed and the final one kept. County Cllr Keith Robinson will be contacted.

Cllr Robin Hinton reported that workers from the Otium Centre are parking approximately 6 – 7 vehicles on Somerleyton Road which causes difficulties for those living on Somerleyton Road to exit their driveways.

- **To receive Speed Indicator Device (SID) results**

Cllr Knights and Cllr Robin Hinton updated those present on the latest SID results which have been downloaded off the new SID. A total of 134,080 vehicles have been recorded on Oulton Street (southbound) from 27 April 2021 to 25 May 2021. The speed results clearly show that there is a need for the Police to put in a speed camera. The Chairman thanked Cllr Knights and Cllr Robin Hinton for looking after the two SIDs, preparing the reports and the graphs.

District Cllr Gee left 8.05 pm.

7. Planning

- **To receive new planning applications and make comment**

DC/2125/FUL 64 Dunston Drive, Oulton. Details of the planning application had been circulated to Councillors before the meeting. It was unanimously agreed that there were no objections to the application.

DC/21/2066/FUL The Grange, Oulton. Details of the planning application had been circulated to Councillors before the meeting. It was unanimously agreed that there were no objections to the application.

DC/21/2067/LBC The Grange, Oulton. Details of the planning application had been circulated to Councillors before the meeting. It was unanimously agreed that there were no objections to the application.

DC/21/2459/FUL The Lodge, Camps Heath. Details of the planning application had been circulated to Councillors before the meeting. It was unanimously agreed that there were no objections to the application.

DC/21/2447/FUL 6 Sands Lane, Oulton. Details of the planning application had been circulated to Councillors before the meeting. The application had only just been received and Councillors agreed that they needed more time to make enquiries. PC comment will be submitted before the closing date of 16 June 2021.

- **To receive results and updates on outstanding applications**

DC/21/1186/FUL Permitted 05/05/21

DC/21/1423/FUL Permitted 17/05/21

DC/21/1247/FUL Permitted 17/05/21

DC/21/1522/FUL Permitted 19/05/21

Cllr Sarbutt left at 8.30 pm.

8. Finance:

- **To receive the income and expenditure figures as at 31 May 2021** – It was noted.
- **To note the bank balance as at 31 May 2021 – £59814.73**
- **To note receipts** – None
- **To consider any grant applications** – One completed Grant Application form had been received from St Michael's Church and this was considered in accordance with the OPC Grant Awarding Policy. It was noted that St Michael's Church had this year requested a 20% increase compared to the previous year. It was unanimously agreed that the same amount of grant as last year would be given which will be £500. Clerk to action.
- **To approve payments.**

Proposed by the Chairman and seconded by Cllr Collecott.

Payee	Value	Description
HMRC	£1.75	Income Tax & NIC
Mrs C Petersen	£1165.71	Salary, administrative expenses, reimbursement for new colour printer
Nest Pensions	£22.12	Contributions
Westcotec	£35.94	New padlocks for SID number 1
Olympic Print	£295.00	Neighbourhood Plan. Printing.
Norfolk Parish Training & Support	£40.00	Councillor training for Cllr Keyte
St Michael's Church	£500.00	Grant s137
Total	£2060.52	

9. To consider a donation towards re-roofing of Oulton Community Centre. Agree upon a course of action.

Cllr Collecott abstained from this discussion and left the room. The Chairman reported that she had sought advice from Norfolk Parish Training & Support, and they had confirmed that the PC does have the power to provide financial support to a community project such as the roof. It was unanimously agreed that the PC agreed in principle to support helping towards the roof repair costs by considering increasing next year's Precept request. This agreement in principle will be on the basis that Oulton Community Council presents final roof costing figures to the PC for consideration in a Full Council meeting.

10. To consider the responsibility of filling the grit bin at Oulton Community Centre. Agree upon a course of action.

After a discussion it was agreed that the grit bin should be the responsibility of Oulton Community Centre and will be removed from the OPC asset register. The grit bin will be filled up with salt by Oulton Community Centre.

11. To receive updates from individual Council Members (for information only)

Cllr Robin Hinton reported on the road closures for Oulton Street. Full details are on the parish website.

The Chairman reported that the telephone box will need some replacement glass. Clerk to contact the resident who offered, several months ago, to donate towards the repair of the telephone box and ask if the donation could be used to purchase the glass.

Cllr Collecott invited all the Councillors, Clerk and a guest to a BBQ at his house on Saturday 26 June 2021 at 6.00 pm. If the weather is not good on the Saturday, it will instead be held on Sunday 27 June 2021.

12. To receive any items for inclusion on the next agenda (for information only)

Layby on Oulton Street, Oulton Community Centre roof

13. To confirm date of the next Parish Council Meeting as Tuesday 06 July 2021 @ 7.00 pm in Oulton Community Centre.

Confirmed.

The meeting closed at 9.20 pm. Everyone was thanked for attending.