

Oulton Neighbourhood Plan Working Group Minutes

Date: 19 April 2021

Time: 1.00 pm

Location: Via Zoom

1. To take a record of attendees.

Jenny Hinton, Tony Knights, John Sarbutt, Mike Shaw, Paul Keyte, Stephen Bould, Louise Cornell (Collective Community Planning), Mark Thompson (Collective Community Planning) and Carla Petersen (Parish Clerk/NP Project Manager).

2. To receive apologies for absence.

Jack Green (bereavement), Peter Collecott (another commitment), Robin Hinton (another commitment), Eleni Photi (work), Bryn Storeton-West, Gillian Rackham, Peter Bryant (another commitment).

3. To approve minutes of NP Working Group meeting held on 29 March 2021.

Accepted as accurate. Proposed by Tony Knights and seconded by Mike Shaw.

4. To receive an update from Collective Community Planning.

CCP confirmed that the evidence documents are coming together, and they will start writing a plan.

5. To consider the draft Oulton Important Views Assessment report.

The draft document had been circulated to all before the meeting. CCP confirmed that the views included need to be incredibly special. There are only a few more boxes to complete. Some of the views will be transferred to the Local Green Spaces report. It was agreed that the view from the railway to the Church is a spectacular view and a photo will be taken at night for inclusion in this report.

6. To consider the draft Non-Designated Heritage Assets report.

Louise complimented the NP WG on compiling a comprehensive report. Further research will be carried out by Stephen and Paul on archaeological records and who carried out the recent dig.

7. To consider the draft Local Green Spaces report.

Louise complimented the NP WG for compiling a comprehensive report.

John Sarbutt reported that bats and owls have been seen at Jenkins Green pond and ducks and moorhens are nesting. The birds are fed on a regular basis. The pond is attracting many visitors who give praise for all the work that has been carried out by the volunteers.

The size of Woods Meadow Country Park will need to be confirmed.

John Sarbutt raised concerns about the lack of promised facilities at the Woods Meadow housing development. A letter is to be sent to ESC Planning Officer.

OPC have asked ESC Planning if a site visit can be arranged at the Land North of Union Lane (WLP2.14). The site visit would be attended by OPC, Planning and the developer. Steve Bould requested to also attend the site visit.

Concerns were raised about the contamination risk at part of Woods Meadow Country Park. Tests were carried out many years ago on the land that used to be the former fat and bone factory.

Louise will finalise this report and work with Carla to get all the locations added onto a map.

8. To consider a cycling strategy.

Jenny and Robin were contacted by someone regarding Sustrans – a national cycling network. Further information can be found on this website <https://www.sustrans.org.uk/national-cycle-network> . It is hoped that a localised plan will be forwarded and that the cycle ways can be added onto a map. It was noted that East Suffolk Council does have a cycling strategy and this can be found at <https://www.eastsuffolk.gov.uk/assets/Planning/Waveney-Local-Plan/Waveney-Cycle-Strategy.pdf> .

9. To receive an update from the NP Project Manager.

Started the grant application form for the final stage of funding and this will be submitted in the next few days.

10. To receive an update on the Mobbs Way initiative.

Due to the current lockdown restrictions most businesses on Mobbs Way are closed. Carried forward to the next meeting.

11. To receive an update on the pond at Jenkins Green.

An update had been provided earlier on in the meeting (item 7).

12. To receive an update on the telephone box.

Peter Bryant emailed earlier in the day to give his apologies for not being able to make the meeting. He had spoken with Frank who owns the bowling green and he stated that he was not sure who owned the strip of land the telephone box is on but stated that if it was him, he did not have any objection to the Parish Council putting a bench there next to the telephone box. He also stated that he has no objection to a CCTV camera pointing in the direction of the telephone box either. Further enquiries will be made regarding land ownership.

13. To receive update from NP Working Group members.

John Sarbutt raised concerns about a recent planning application. The shed in the planning application had disappeared and enquires will need to be made to confirm how the asbestos was disposed of. Carla to follow up.

14. To review timescales and consider what we need to do to keep to key milestones.

Louise confirmed that we are doing very well and at the next meeting we will have a draft plan.

15. To agree the date of the next meeting

The dates of the next meeting were confirmed as Monday 17 May 2021 at 1.00 pm and Monday 14 June 2021 at 1.00 pm. These meetings will be via Zoom.

It is hoped that a physical meeting will be held at Oulton Community Centre on 15 July 2021. Further details will be confirmed nearer the time.

Everyone was thanked for their work and for attending.

The meeting closed at 2.46 pm.