

Oulton Neighbourhood Plan Working Group Minutes

Date: 17 May 2021

Time: 1.00 pm

Location: Via Zoom

1. To take a record of attendees.

Jenny Hinton, Peter Collecott, Robin Hinton, Tony Knights, Mike Shaw, Jack Green, Peter Bryant, Stephen Bould, Louise Cornell (Collective Community Planning), Mark Thompson (Collective Community Planning) and Carla Petersen (Parish Clerk/NP Project Manager).

2. To receive apologies for absence.

John Sarbutt (operation), Paul Keyte (work), Bryn Storeton-West, Gillian Rackham.

3. To approve minutes of NP Working Group meeting held on 19 April 2021.

Accepted as accurate. Proposed by Robin Hinton and seconded by Tony Knights.

4. To receive an update from Collective Community Planning.

Louise thanked Tony for his help with mapping the green spaces. It was confirmed that two green spaces fall outside of the boundary and that there are 17 paddocks. Louise and Mark will write a policy for the paddocks as they are all areas with special character.

5. To receive the draft NP prepared by Collective Community Planning.

The draft plan had been circulated to all before the meeting. It was agreed that due to it only just being circulated that everyone would write their comments down and the feedback would be collated and discussed in a face-to-face meeting. A few comments had already been received: the new medical centre needs including, include speed traffic results in number 7, confirm the number of user groups who use Oulton Community Centre.

6. To receive an update from the NP Project Manager.

Completed and submitted the Grant Application form. Received confirmation from Locality that within the next two weeks we should have confirmation about the grant. Kept everything on track and circulated documents as they came through.

7. To receive an update on the Mobbs Way initiative.

Due to the current lockdown restrictions most businesses on Mobbs Way are closed. Carried forward to the next meeting.

8. To receive an update on the pond at Jenkins Green.

John Sarbutt has had an operation very recently, so no update is available.

9. To receive an update on the telephone box.

Peter Bryant reported that the telephone box has recently been painted by Tim Fuller. 13 panels of glass will need replacing. It was confirmed that the cost for repairing the telephone box will come out of Community Infrastructure Levy funds. Quotes will need to be sourced and Robin offered to help with this. It was confirmed that the land where the bench is to be placed next to the telephone box belongs to Suffolk County Council. Planning permission will need to be sought for the bench, planter, and the noticeboard. Peter reported that they are still having flooding problems by the telephone box. Jenny advised that when flooding

happens that nearby residents should take photos and report the flooding on the SCC Highways reporting tool <https://www.suffolk.gov.uk/roads-and-transport/highway-maintenance/report-a-highways-issue/>

10. To receive update from NP Working Group members.

Peter Collecott reported on the ongoing traffic issues through Oulton village. This will be taken up with County Councillors at the next Parish Council meeting.

Peter Collecott reported that over the years the Parish Council has had a good relationship with Suffolk Wildlife Trust. Last week attended the opening of a new centre at Suffolk Wildlife Trust's Carlton Marshes Nature Reserve. The centre was officially opened by Princess Anne and marked Suffolk Wildlife Trusts 60th Anniversary. Approximately 20 people attended the event (due to coronavirus regulations). Peter reported that Matt Gooch, Broads Reserve Warden at Suffolk Wildlife Trust, has previously attended PC meetings and had confirmed that he would be most pleased to attend future PC meetings and give a talk. Matt also confirmed that SWT would like to advertise in the Oulton Messenger Newsletter. A guided tour will be arranged for the PC and NP to visit the new centre.

Tony reported that he and Jack have been working extremely quickly to get the next issue of Oulton Messenger ready to go to the printers. The issue will include details about the Land North of Union Lane WLP2.14 draft residential development brief. A consultation event, arranged by Oulton Parish Council, will be held at Oulton Community Centre (following coronavirus regulations). This will allow those attending the opportunity, especially if they do not have internet, to view the draft residential development brief and make comments. The closing date for submission of comments to East Suffolk Council for WLP2.14 is 21 June 2021 [Land north of Union Lane, Oulton \(arcgis.com\)](http://arcgis.com)

Stephen reported that he is still carrying out archaeological investigations.

11. To review timescales and consider what we need to do to keep to key milestones.

Louise confirmed that we are doing very well.

12. To agree the date of the next meeting

The date of the next meeting was confirmed as Monday 21 June 2021 at 1.00 pm at Oulton Community Centre.

Everyone was thanked for their work and for attending.

The meeting closed at 2.33 pm.