

Oulton Parish Council

List of Councillor/member responsibilities:

The Councillors and the Officer of Oulton Parish Council are:

Chair:	Jenny Hinton
Vice Chair:	John Sarbutt
Councillors:	Peter Bryant
	Robin Hinton
	Paul Keyte
	Tony Knights
	Graham Youlden
	Vacancy
	Vacancy
	Vacancy
Officer:	Carla Petersen – Clerk and Responsible Finance Officer

The primary contact for parish affairs is the clerk but this is a part-time position and the clerk will not always be available. The Council meets once a month (apart from August) to make decisions on parish affairs (usually 1st Tuesday in the month). In order to lead discussion on specific subjects individual Councillors and the officer take a specific interest in topics as set out in the table below.

Oulton Responsibility	Councillor/Officer (from 03/05/22)
Appeals Committee	John Sarbutt Robin Hinton Graham Youlden
Church Liaison/Oulton Pools Trust	Jenny Hinton
Defibrillator - Oulton Community Centre - Camps Heath	Carla Petersen Peter Bryant 2 x volunteers Carla Petersen
Education/Limes Primary Academy	Paul Keyte
Finance	Paul Keyte Carla Petersen
Grant Applications	Robin Hinton
Highways	Tony Knights

Oulton Responsibility	Councillor/Officer (from 03/05/22)
Internal Control	Graham Youlden
Lowestoft Community Partnership Boards	Jenny Hinton
Mobbs Way Business Park	Robin Hinton
Newsletter	Peter Bryant
Noticeboards	Robin Hinton John Sarbutt
Oulton Community Centre Liaison	Jenny Hinton
Personnel Committee	Jenny Hinton Paul Keyte Peter Bryant
Planning Working Group	Paul Keyte John Sarbutt Graham Youlden Carla Petersen
Risk Management/Health and Safety	Carla Petersen
Speed Indicator Device (SID)	Tony Knights
Street furniture/grit bins/Village Sign	
Suffolk Wildlife Trust	John Sarbutt
Telephone box/fly-tipping/footpaths/verges/foliage/ditches	Peter Bryant Graham Youlden
Transport/bus services/bus shelter	
Website	Carla Petersen
Woods Meadow Country Park	