

Oulton Neighbourhood Plan Working Group Minutes

Date: 18 January 2022

Time: 1.00 pm

Location: Oulton Community Centre

1. To take a record of attendees.

Jenny Hinton, Robin Hinton, Stephen Bould, Peter Collecott, John Sarbutt, Peter Bryant, Tony Knights, Louise Cornell (Collective Community Planning), Mark Thompson (Collective Community Planning) and Carla Petersen (Parish Clerk/NP Project Manager).

Public participation: 1

2. To receive apologies for absence.

Graham Youlden (work commitment) and PC Steve Wright (work commitment).

3. To approve the minutes of NP Working Group meeting held on 18 November 2021.

Accepted as accurate. Proposed by Peter Collecott and seconded by Robin Hinton.

4. To receive an update from Collective Community Planning.

Louise had let the Neighbourhood Plan Working Group know in November 2021 that it was concerning there had not been many responses. The Working Group pulled out all the stops and with a concerted effort from lots of different angles they managed to achieve a good response. Public and Stakeholder responses have been received. The Broads Authority still need to respond, and this will be considered at their Planning Committee meeting on 4 March 2022. A draft Consultation Statement was circulated to the group. The Plan will be finalised, and the Statement of Basic Conditions should be done by the middle of February 2022. East Suffolk Council are currently carrying out a Habitats Regulation Assessment. Mark commented that everything is going really well.

5. To consider and discuss the Regulation 14 Consultation responses. Agree upon a course of action.

The following responses which had been received were discussed:

- **Green corridors.** Agreed they should be used for walking, cycling, recreation and horse riding and will be amended to being multi-functional. It was noted that back in 2006 Rights of Way agreed certain pathways would be bridleways and they are not listed on the Local Plan as bridleways.
- **Woods Meadow Country Park.** Further details will be added which will include facilities. Oulton Parish Council has not been included in recent discussions with the team at Woods Meadow Country Park. A site meeting has been arranged on 15 February at 10.00 am with Chris Ryde. Tony and John put themselves forward to attend the meeting. Woods Meadow Country Park does not have its own website and information can only be gained from the East Suffolk Council website. Oulton Parish Council does upload any Woods Meadow County Park newsletters onto their website.
- **Bridleways.** East Suffolk Council are currently contacting all the landowners regarding bridleways. Louise confirmed she has contact details of someone at Broads Authority who deals with bridleways.
- **Paddocks.** Agreed would stick with one uniform area.
- **Pillbox on Hall Lane.** This pillbox is not listed on Suffolk Heritage and is in the homeowner's garden and is covered in ivy and looks lovely. A vote took place as to whether it should be included. There was 1 vote in favour and 3 against. The pillbox will not be included in the list of NDHAs for protection.
- **Akethorpe.** A response had been received to include a reference to Akethorpe however it is not in the parish so will not be included.

- **Speeding.** The member of the public confirmed he had received a letter from SCC Highways asking for residents' comments regarding increasing the speed on Oulton Street from 20 mph to 30 mph and lifting the parking restrictions in the parking layby. SCC had sent the letter to every resident in Oulton Street. There has been regular community engagement regarding speeding traffic, the Police had been consulted and attended a meeting at Oulton Community Centre, articles had been written in the Oulton Messenger Newsletter and speeding concerns are recorded in the Oulton Parish Council minutes and the Neighbourhood Plan Working Group minutes. Over the years a variety of traffic calming measures have been tried out with some only last briefly as they caused worse problems. Robin confirmed he had reported the faded road markings to SCC Highways and had been provided with a reference number. SCC had replied saying the works currently do not meet the criteria for being carried out however they will continue to monitor the situation. It was noted that when the Third Crossing is eventually in use there should be a reduction of traffic using Oulton Street. The member of the public was disruptive and had to be put in his place several times.
- **AECOM.** A response had been received to reference the NDHA in the Design Guide. AECOM had previously confirmed that no further alterations would be allowed to the report, so it was agreed there was no point in contacting AECOM. The reference to NDHAs will be included in the future when a review is carried out on the Plan.
- **Workhouse.** The Workhouse had been demolished about 15/20 years ago. It was agreed the area and the burial site was worth noting. In the future a plaque or memorial stone will be erected as a reminder.
- **Historic England.** Uncertain how CIL monies could be used in Oulton for future projects however consideration will be given. Oulton Parish Council will, when approached by the Planning Department, consider recommending where appropriate historical local references to influence new road names.
- **SCC.** Fully support their endeavours regarding dementia. Recommended reference will be included.
- **SCC.** Whiting Road is a caged area, has no green space and is always locked up. Agreed to remove it as a play area and will instead be included in a Community Facilities Policy in the future.

Louise and Mark left at 2.35 pm and were thanked for all their work.

6. To review the draft Oulton Neighbourhood Plan Consultation Statement. Agree upon a course of action.

Unfortunately, the previous agenda items had taken longer than expected. Carla had gone through the draft Consultation Statement and made comments. It was confirmed that as Louise and Mark had already left these comments would be emailed to Louise and Mark.

7. To receive an update from the NP Project Manager.

Forwarded to Louise and Mark all Consultation responses. Worked with Louise on the draft Consultation Statement. Circulated documents as necessary to group members. Uploaded documents onto the Oulton Parish Council website. Reviewed the funding budget figures.

8. To receive an update from NP Working Group members.

Carla confirmed she had chased up again the outstanding installation of benches and bins. Hopefully by the next Parish Council meeting progress will have been made.

Jenny confirmed that when the weather is better a small team of volunteers with tidy up the area around the Village Sign.

John requested that if there were any Treebilee trees going spare Jenkins Green could do with two oak trees to replace the ones which had been cut down.

9. To review timescales and consider what we need to do to keep to key milestones.

Louise will revise the Plan and the Consultation Statement.

10. To agree the date of the next meeting.

The date of the next NP WG meeting was confirmed as Monday 7 February 2022 at 1.00 pm in Oulton Community Centre.

Everyone was thanked for their work and for attending.

The meeting closed at 2.50 pm.