

# Oulton Parish Council

## Minutes of Parish Council Meeting held on Tuesday 2<sup>nd</sup> April 2024 at 7.00pm in Oulton Community Centre

<b>Parish Councillors (7) present</b>	Jenny Hinton (Chairperson), John Sarbutt (Vice Chair), Peter Bryant, Peter Collecott, Robin Hinton, Joanne Illingsworth & Hilary Sarbutt
<b>County Councillors</b>	
<b>District Councillors</b>	Andree Gee
<b>Also in attendance</b>	Rebecca Morris (Clerk)
<b>Members of the public</b>	4

**The Chair welcomed everyone to the meeting.**

Chairman announced passing of Cllr Ken Alexander, minutes silence held as a mark of respect.

### **To receive and approve apologies for absence**

Apologies were received and accepted from Cllr T Knights, Cllr E Back & Cllr K Robinson

### **To receive any declarations of interest from Members & consider requests for dispensations**

Nothing to declare.

### **To approve minutes of the Parish Council meeting held on 5<sup>th</sup> March 2024.**

The minutes of the meeting held on 5<sup>th</sup> March 2024 were agreed after a proposal by Cllr R Hinton and second, Cllr J Sarbutt all in favour. The minutes were signed by the Chairperson.

### **Adjournment for Public Participation (15 minutes allowed for)**

*This provides an opportunity for members of the public to raise questions and comment on items on the agenda before the Council makes decisions.*

### **Reports from:**

- **Parish Clerk:** Local resident emailed regarding cycle track at the back of Lime Avenue, where proposed GP surgery is to go. I have emailed Persimmon Homes and awaiting feedback from them. Now at financial year end and to contact Chris Punt to internal audit our accounts. Clerk to write to Chris Bally, regarding CIL spend on Foxhall Recycling Centre, since no response from Kaye Yule. Bonds Meadow have received the bench we donated and would like us to visit, once in situ. Date to be arranged.
- **Chairmans Report:** Nothing to report, other than what is on the agenda.
- **County Councillors:** Nothing to report.
- **District Councillors:** Nothing to report, relating to our local area. Cllr A Gee had a visit to Felixstowe Dock, she was unaware that Chinese own the Port. The port have their own police, who escorted them through. Full council meeting held last week, rather confusing as many personnel are moving around the council. Planning meeting happening next week. Now in purdah for Police Commissioning Elections.
- **Oulton Community Centre:** Short Bowls equipment to be delivered, mid-week commencing 8<sup>th</sup> April 2024.
- **St Michael's Church & OPT:** Footpath diversion may need putting into place, temporarily for one week, once first phase of tarmacking on the carpark is ready to start. Cllr J Hinton to speak to Philip Ridley at Planning ESC.

### **Planning**

- **To receive new planning applications and make comment – DC/24/0714/FUL, Land South Of Hall Lane.** Responded with Cllr J Sarbutt comments.
- **To receive results and updates on outstanding applications –** Nothing to report

**Finance: Income & Expenditure as at 31<sup>st</sup> March 2024 received.**

**Payment Schedules**

<b>Payee</b>	<b>Value</b>	<b>Description</b>
Oulton Community Centre	£20.00	March 2024 Room Hire – OCC1429
Joanne Illingsworth	£110.00	Wood for bat boxes & thank you gift card
Clerk Salary	£611.20	Salary March 2024
R Morris – Amazon	£117.98	Microphone & Amplifier
SALC	£54.00	6 months payroll services – till 31 <sup>st</sup> March 2024
Steve Jackman	£198.00	WIX website training
Bonds Meadow	£600.00	Grant Funding
<b>Total</b>	<b>£1711.18</b>	

**Income Received – £306.19** Interest received on CIL & Reserve accounts

**To agree payment of invoices and other expenses:** Payments – Proposed by Cllr R Hinton second by Cllr J Sarbutt – All approved.

**To consider grant applications: - Nothing to report**

**Personnel Committee to discuss Clerks appraisal:** Clerks appraisal was held on 2<sup>nd</sup> April 2024. Cllrs P Bryant, R Hinton and J Illingsworth, undertook appraisal as members of the Personnel Committee. Notes to be written up and presented at next Parish Council Meeting.

**To receive an update of the purchase of assets using CIL money:** St Michaels Church are waiting on permission from the diocese to have the carpark tarmacked. New bench has been put in on Somerleyton Road, although it is believed it is not in the correct place. Site meeting to be held with Cllrs J Hinton & J Sarbutt, with Louis Clarke from East Suffolk Services on Friday 5<sup>th</sup> April, to discuss alternative positioning. A suggestion has been made, that if the bench is moved, the original concrete base it's on, will house a planter to fill the space.

**To discuss working group 7.5t weight limit:** It was agreed to suspend the working group and reconvene 6 months after the new Gull Wing Bridge has opened, to see if traffic patterns change. Proposed by Cllr J Illingsworth and second by Cllr R Hinton. Cllr P Collecott opposed this decision as he has been working on this for 20 plus years. The additional points raised by Janet Davies, who was unable to attend group meeting, were forwarded to Wayne Saunders at Suffolk Highways. His reply can be presented at next working group meeting. It was also discussed that no pelican crossing can be put in place along The Street. The hedge can be trimmed back on the corner of Oulton Road North.

**To receive updates from individual Council Members (for information only:** TOMS magazine is almost ready for final draft. Would like to get this printed and delivered before the next Parish Meeting. Cllr J Illingsworth mentioned printing the magazine locally, so we would be supporting local businesses within the Parish. Chairman thanks Cllrs T Knights & P Bryant for all their hard work compiling the magazine. Suggest a plaque for the new bench to have Ken Alexander name on and the planter to be put in to position where the bench was has Ann O'Callaghan name dedicated to. Bryn Storeton-West has noticed that the water that runs off Holly Hill Meadow onto Fisher Row, has gone orange. Apparently testing had been going on regularly and results had been sent to the "council". The dyke on left hand side of Angles Way is orange too. Environmental Health East Suffolk Council to be contacted, asking for all water testing results around Camps Heath, Holly Heath, Fishers Row.

**To receive any items for inclusion on the next agenda (for information only)**

**To confirm date of the next Parish Council AGM meeting as Tuesday 7<sup>th</sup> May 2024 @ 7.00 pm in Oulton Community Centre.**

**To confirm date of the Annual Parish Council meeting as Saturday 18th May 2024 @ 6.00 pm in Oulton Community Centre.**

The meeting closed at 20.11

Everyone was thanked for attending.